



## George Bush Presidential Library

1000 George Bush Drive West  
College Station, TX 77845  
phone: (979) 691-4041  
fax: (979) 691-4030  
<http://bushlibrary.tamu.edu>  
[library.bush@nara.gov](mailto:library.bush@nara.gov)

### Inventory for Systematic Request 2023-0015-S

## Records on Office of the First Lady, Scheduling, Ann Brock Files

#### **Extent**

71 folders

#### **Access**

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processed By**

Staff Archivists, November, 2022. Previously restricted materials are added as they are released.

#### **System of Arrangement**

Records for this systematic project were found in the following collection area—Bush Presidential Records: Staff and Office Files. Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

## **Biographical Note**

The Office of the First Lady managed all aspects of the First Lady's official responsibilities. Susan Porter Rose served as Deputy Assistant to the President and Chief of Staff to Mrs. Bush. She oversaw a small staff that, except foreign affairs and policy development, mirrored the president's staff.

The First Lady's staff consisted of a Press Secretary, Appointments and Scheduling Director, Events Coordinator, and Correspondence Director. Under Rose's direction, this staff managed Mrs. Bush's public role as the spouse of the President of the United States. Ann Brock was a responsible for scheduling Mrs. Bush's appearances and appointments.

## **Related Collections**

Related material may be found in 2004-0839-F entitled "Records on President Bush's Trip to Poland (July 9–11, 1989)", 2007-0348-F entitled "Records on White House Tea Receptions", and 2008-0030-F entitled "Records on Franco-American Relations."

## **Scope and Content**

The materials in Case Number 2023-0015-S are a systematically processed body of documents responsive to the topic. Researchers should consult the archivist about related materials.

These records consist of schedules, lists, diagrams, papers, speeches, scripts, copies of photos, newspaper articles, notes, memos, letters, cables, and White House forms. The schedules reflect Mrs. Bush's activities and describe details of visits including departures, arrivals, overnight accommodations, locations, meetings, press availabilities, receptions, and photo opportunities. Hair, nail, and makeup appointments are also included. The lists include contact sheets reflecting names and phone numbers of available staff for travel purposes, state officeholders, required immunizations and public health factors for upcoming travel, attendees at events, and soldiers serving in Saudi Arabia (Desert Shield) who asked Mrs. Bush to call or send letters to their relatives. Also annotated are suggested gifts for heads of state, ambassadors, and interpreters. The diagrams illustrate floor plans of sites and events Mrs. Bush visited, including the commissioning of the USS George Washington. The papers contain information about Republican candidates, excerpts from President Bush's 1990 Public Papers for reference for one of Mrs. Bush's speeches, samples of advertisements that Mrs. Bush recorded on the prevention of child abuse, a description of Mrs. Bush's Story Time radio spots, the biography of Captain Robert M. Nutwell who was the commanding officer of the USS George Washington, and the script for the USS George Washington commissioning. Remarks Mrs. Bush delivered at meetings and receptions are included in this collection as well as President and Mrs. Bush's speeches made at the commissioning of the USS George Washington. Scripts of PSAs that Mrs. Bush taped can also be found in these records. Several copies of photos are present and show Mrs. Bush with industry and non-profit representatives, soldiers serving in Saudi Arabia (Desert Shield), and the USS George Washington. The newspaper articles cover taxes, gubernatorial races, and profiles of Republican candidates for office. The notes and memos between staffers list trip details, contact names, and scenarios of Mrs. Bush's site visits. There are also copies of handwritten inscriptions on "Millie's Book" that she gave as gifts as well as notes thanking the dignitaries who hosted her and President Bush. Mrs. Bush's office received letters which included information about completed PSAs that she recorded, as well as the request that she commission the aircraft carrier USS George Washington. Embassy and consulate officials sent cables to the White House relaying helpful information regarding upcoming trips by the President and Mrs. Bush. Lastly, the White House forms consist of residence event task lists that supply details of White House happenings.

The following is a list of documents and folders processed in response to Case Number 2023-0015-S.

## Bush Presidential Records: Staff and Office Files

First Lady, Office of, Scheduling

Brock, Ann, Files

- Governor Mike Hayden Fundraiser Breakfast 11/1/90—Overland Park, Kansas [1]  
[OA/ID 03154]
- Governor Mike Hayden Fundraiser Breakfast 11/1/90—Overland Park, Kansas [2]  
[OA/ID 03154]
- Ally Milder Fundraiser Event 11/1/90—Omaha, Nebraska [OA/ID 03154]
- Orton Dyslexia Society 41st Annual Conference 11/3/90—Omni Shoreham Hotel,  
Washington, DC [OA/ID 03154]
- Scott Pierce Wedding 11/3/90—Houston, Texas [OA/ID 03154]
- Texas GOP Supporters' Reception with POTUS 11/5/90—Houston, Texas [OA/ID 03154]
- Produce People Care Photo 11/6/90—Houston, Texas [OA/ID 03154]
- President's Club Breakfast with POTUS 11/6/90—Houstonian Hotel, Houston, Texas  
[OA/ID 03154]
- Tour Mexican Art Exhibit with Columba Bush 11/7/90—DC [OA/ID 03154]
- New York Public Library Literacy Lions Dinner 11/8/90—New York, New York [1]  
[OA/ID 03154]
- New York Public Library Literacy Lions Dinner 11/8/90—New York, New York [2]  
[OA/ID 03154]
- Photo with Representatives of Domino's and NCPA 11/8/90—Diplomatic Reception Room  
[OA/ID 03154]
- Book Voyage Book Signing Photo 11/8/90—Library [OA/ID 03154]
- Horseshoe Tournament with POTUS 11/12/90—South Grounds [OA/ID 03154]
- Houston Breakfast Club Reception with POTUS 11/12/90—White House [OA/ID 03154]
- Taping Session 11/13/90—458 EOB [OA/ID 03154]
- Geography Awareness Week Awards Photo 11/12/90—State Floor (Cancelled) [empty]  
[OA/ID 03154]
- National Medal of Science and Medal of Technology with POTUS 11/13/90—State Floor  
[OA/ID 03154]
- Discovery Astronauts' Tea 11/13/90—Residence [OA/ID 03154]
- Discovery Astronauts' Photo with POTUS 11/13/90—Oval Office [OA/ID 03154]
- Hospice Reception 11/13/90—State Floor (Cancelled) [OA/ID 03154]
- Senator Dole Dinner for New Senate Leadership with POTUS 11/13/90—Union Station, DC  
[OA/ID 03154]
- Geography Week Awareness Week Awards Photo 11/14/90—White House (Cancelled)  
[OA/ID 03154]
- Redbook Interview 11/14/90—Residence [OA/ID 03154]
- Reception and Movie 11/14/90—East Wing Colonnade / Movie Theater [OA/ID 03154]
- Millionth Pound for Potato Project 11/14/90—DC [OA/ID 03154]
- Tea with Mr. and Mrs. Lowell Thomas (Tay) 11/15/90—Residence [OA/ID 03154] 027
- Greet Brunswick School Tour 11/15/90—State Floor [OA/ID 03154]
- Clean Air Act of 1990 Signing Ceremony with POTUS 11/15/90—State Floor [OA/ID 03154]
- Tea with Mr. and Mrs. Lowell Thomas (Tay) 11/15/90—Residence [OA/ID 03154] 030
- Photo with Mrs. Annetta Simmons with POTUS 11/16/90—Diplomatic Reception Room  
[OA/ID 03154]
- Miami Book Fair 11/16/90—Miami, Florida (Cancelled) [OA/ID 03154]
- Europe: Saudi Soldiers Letters [OA/ID 03154]
- Europe: General Information with POTUS 11/16–23/90 [1] [OA/ID 03154]
- Europe: General Information with POTUS 11/16–23/90 [2] [OA/ID 03154]
- Europe: General Information with POTUS 11/16–23/90 [3] [OA/ID 03154]
- Europe: General Information with POTUS 11/16–23/90 [4] [OA/ID 03154]

Europe: Prague, Czechoslovakia with POTUS 11/17/90 [OA/ID 03154]  
Europe: Prague, Czechoslovakia with POTUS 11/18/90 [OA/ID 03154]  
Europe: Speyer, Germany with POTUS 11/18/90 [OA/ID 03154]  
Europe: Paris, France with POTUS 11/18/90 [OA/ID 03154]  
Europe: Paris, France with POTUS 11/19/90 [OA/ID 03154]  
Europe: Paris, France with POTUS 11/20/90 [OA/ID 03154]  
Europe: Paris, France with POTUS 11/21/90 [OA/ID 03154]  
Europe: Jeddah, Saudi Arabia with POTUS 11/21/90 [OA/ID 03154]  
Europe: Jeddah and Dhahran Saudi Arabia with POTUS 11/22/90 [OA/ID 03154]  
Europe: Thanksgiving with POTUS 11/22/90 [OA/ID 03154]  
Europe: Cairo, Egypt with POTUS 11/22/90 [OA/ID 03154]  
Europe: Cairo, Egypt with POTUS 11/23/90 [OA/ID 03154]  
General Information, 11/6-11/23/90 [OA/ID 03154]  
Mexico 11/26-27/90 [1] [OA/ID 03154]  
Mexico 11/26-27/90 [2] [OA/ID 03154]  
Letters for Mrs. Bush [OA/ID 03154]  
Mrs. Bush's Story Time—6/30/92—459 EOB [OA/ID 05856]  
Lunch with Pavarotti (& GB)—6/30/92—Residence [OA/ID 05856]  
Diplomatic Corps Picnic (& GB)—6/30/92—South Lawn [OA/ID 05856]  
Kennebunkport, ME—7/92 [OA/ID 05856]  
Mrs. Bush's Story Time—7/1/92—459 OEOB [OA/ID 05856]  
Convention Meeting (& GB)—7/1/92—Roosevelt Room [OA/ID 05856]  
Lunch with Janet Steiger—7/1/92—Residence [OA/ID 05856]  
Campaign Taping Session—7/1/92—459 EOB [OA/ID 05856]  
Pavarotti Performance (& GB)—7/1/92—Capital Center [OA/ID 05856]  
Commissioning of USS George Washington—7/4/92—Norfolk, VA [OA/ID 05856]  
Fourth of July Celebration (& GB)—7/4/92—Faith, NC [OA/ID 05856]  
The Economic Summit 7/5-10/92 [OA/ID 05856]  
Warsaw, Poland [OA/ID 05856]  
Munich, Germany [1] [OA/ID 05856]  
Munich, Germany [2] [OA/ID 05856]  
Helsinki, Finland [1] [OA/ID 05856]  
Helsinki, Finland [2] [OA/ID 05856]  
Bush/Quayle Fundraiser—7/14/92—Portland, ME [OA/ID 05856]

**Last modified:** 12/01/2022